

**BOARD OF EDUCATION  
DEPARTMENT OF HUMAN RESOURCES  
18 SOUTH PERRY STREET  
POUGHKEEPSIE, NEW YORK 12601**

**RECRUITMENT BULLETIN 21-22-107  
OCTOBER 2021**

**VARSITY INDOOR TRACK GIRLS COACH  
POUGHKEEPSIE CITY SCHOOL DISTRICT**

**NOTICE OF POSITION**

**POSITION:**

The Superintendent of Schools, Dr. Eric Jay Rosser, is interested in receiving applications from qualified candidates for the position of:

**VARSITY INDOOR TRACK GIRLS COACH  
POUGHKEEPSIE CITY SCHOOL DISTRICT**

**APPLICATION**

Please apply using a resumé and a letter of interest for consideration of appointment

**QUALIFICATIONS:**

NYS Teaching Certification required.  
First Aid and CPR Training  
AED Training (Automatic External Defibrillator)

**DUTIES:**

The Poughkeepsie City School District (PCSD) is committed to providing students and parents with pathways to opportunity that will lead to achievement and success. Through student-centered effective and transformational leadership, school and community engagement, and an unrelenting pursuit to achieve greater school outcomes for children, the Poughkeepsie City Schools is focused on developing and growing greater access, equity, opportunity, and quality across PCSD.

**ESSENTIAL RESPONSIBILITIES:**

- Use a variety of instructional techniques and media to meet the needs and improve the abilities of student-athletes in the sport.
- Manage and supervise athletic activities, contests, and practice sessions, to promote individual growth in athletic skills, teamwork, discipline, respect, and good sportsmanship.
- Coordinate the development and promotion of the program.
- Develop a regular practice schedule and organize practice time to provide both individual and team development.
- Hold a preseason meeting with all student-athletes and parents before the first official game.
- Assess players' skills and assign team positions.

- Determine game strategy based on the team's capabilities.
- Monitor and enforce student eligibility criteria for extracurricular participation.
- Apply and enforce student discipline during athletic contests, practice sessions, and trips off school property.
- Encourage sportsmanlike conduct in all phases of athletic participation at all times.
- Take all necessary precautions to protect student-athletes, equipment, and facilities, including protecting students from hazing/bullying.
- Instruct and advise students on NCAA regulations concerning academic requirements for scholarships and recruiting practices.
- Assist student-athletes with college recruitment.

**APPOINTMENT:**

Appointment will be made by the Board of Education upon the recommendation of the Superintendent following assessment of training, experience, certifications, credentials and evaluation of service. Personal interviews shall be conducted where appropriate.

**FINAL DATE FOR FILING:**            October 29, 2021

**SALARY:**                        In accordance with the PPSTA contract

**SEND LETTER OF INTEREST TO:** [psheehan@poughkeepsieschools.org](mailto:psheehan@poughkeepsieschools.org)  
Mr. Peter Sheehan  
Interim Director of Athletics  
Poughkeepsie High School

The Poughkeepsie City School District is an Equal Opportunity Employer and does not discriminate on the basis of sex, race, religion, national origin, disability, age or marital status; nor does it apply any other arbitrary measure, which would tend to deprive persons of their constitutional rights.